

Transfer to Secondary School September 2020 – A Quick Guide

In September 2020 your child is due to start secondary school. This is a quick guide to the admission process in Middlesbrough.

A full version of the “Primary and Secondary Education in Middlesbrough - Guide for Parents”, which gives admissions information and details of all the Middlesbrough schools, is available on Middlesbrough Council website www.middlesbrough.gov.uk/parentsguide.

Here you will find the schools’ oversubscription criteria, whether they were oversubscribed last year, which schools had appeals and general information.

A hardcopy can also be obtained, if necessary, by contacting the Admissions Team.

Timetable for the Admission Process

11 th September 2019	Information packs posted to home address held on school admissions database. Website opens for applications.
September/October 2019	Secondary school open evenings for pupils and parents
31 st October 2019	Closing date for receipt of online and paper applications
1 st March 2020	Emails and letters posted to parents informing them which school their child has been allocated
29 th March 2020	Closing date for appeals for unsuccessful applicants
May/June/July 2020	Appeals heard by Independent Panels

Middlesbrough Secondary Schools Open Evenings, including proposed new school **Outwood Academy Riverside** which has two open evenings which will be held at the MFC Riverside Stadium

School	Date	Time
Macmillan Academy	Thurs 12 th Sept 2019	4pm – 8pm
Outwood Academy Ormesby	Tues 17 th Sept 2019	5pm – 7pm
Outwood Academy Acklam	Weds 18 th Sept 2019	5pm – 7pm
Unity City Academy	Weds 18 th Sept 2019	3:30pm – 6:30pm
Outwood Academy Riverside	Mon 23 rd Sept 2019	5:30pm - 7pm
Trinity Catholic College	Tues 24 th Sept 2019	6pm – 8pm
The King’s Academy	Thurs 26 th Sept 2019	5:15pm – 7:15pm
Acklam Grange School	Mon 30 th Sept 2019	4:30pm - 7pm
Outwood Academy Riverside	Mon 30 th Sept 2019	5:30pm – 7pm

Please check with schools before attending in case of changes.

Prospectuses are available directly from schools.



Proposed New School - Outwood Academy Riverside

The free school application to open a new school in the Middlehaven area has been approved. The school is planned to open in September 2020. Applications are invited for the new school for Y7 in September 2020. As Outwood Academy Riverside is not yet open a paper application form must be completed in order to apply. This is in addition to parent's online application for the current schools already available. Once the school site and plans have been finalised, then the two applications from parents will be combined to make one application. If you apply for 3 current schools online plus Outwood Academy Riverside this means you will have 4 school choices for September 2020.

Outwood Academy Riverside are having two open evenings which you are invited to attend, as there is no current school building they will be held at the MFC Riverside Stadium and you are encouraged to attend to hear about this exciting new development for Middlesbrough.

Please note: Any offer of a place at Outwood Academy Riverside is conditional on Outwood Grange Academies Trust entering into a funding agreement with the Department for Education.

If you wish to be considered for a place at Outwood Academy Riverside please complete the paper application form and return it in the prepaid envelope.

Apply On-line

You are encouraged to apply online for all other schools. You will need to register on the School Admission Portal website. Click on the 'apply' link on the webpage below.

www.middlesbrough.gov.uk/onlineadmissions

If you apply on-line;

- you can print or have an emailed copy of your form for your records.
- you can be sure we have received your form rather than risk losing it in the post.
- you will be emailed your child's school allocation on 1st March rather than having to wait for your letter posted that day by 2nd class post.

(Please note we do not give school allocation details out via the telephone on 1st March, you must wait for your letter in the post if you have not applied on-line. This could take several days to arrive.)

Further details of applying online are given on your child's letter. If you are unable to apply on-line and wish to have a paper form, please contact School Admissions.

School Admission Zones

Please see our website for information on school admission zones.

www.middlesbrough.gov.uk/admissionzones

If you have any queries on which zone you live in please contact us.

Make Full Use of your Three School Preferences

You should put three school preferences on the application. Every year parents and children are disappointed when they do not get their preferred school. By putting your maximum of three preferences you have more chance of getting a school of your choice. Your child will be allocated the nearest available school with places if your preferred schools cannot offer a school place; this could be at a school that is not to your liking or some distance from your home. It is therefore in your best interest to use your maximum three preferences.

Change of Address

If you change address during the application and appeal process you must inform School Admissions who may ask you to provide evidence of the new address. This could have a significant effect on your child's application.

Useful Contact Numbers

School Admissions: 01642 201856 / 201890 / 201891 / 201889

School Transport: 01642 353447 Special Educational Needs: 01642 201831

Email Address for Middlesbrough School Admissions: schooladmissions@middlesbrough.gov.uk